

## TORs of Implementation Support Staff Personnel

<b>Position</b>	<b>Senior Specialist Social Development</b>
<b>Qualification</b>	<ul style="list-style-type: none"> <li>• Master's or higher degree in Sociology, Development Studies, Anthropology or related field from a reputable, preferably foreign, and HEC recognized university.</li> </ul>
<b>Experience</b>	Minimum 12 years of relevant experience in social baseline and assessments and/or social development, in public sector, private sector and/or donor funded projects is required
<b>Job Descriptions</b>	<ul style="list-style-type: none"> <li>• Implement the Environment and Social Commitment Plan (ESCP).</li> <li>• Monitor compliance with Social Management Plans prepared under Social Safeguard Standards</li> <li>• Incorporate social development dimensions in the preparation and implementation of this Program</li> <li>• Assist in the preparation and implementation of site selection criteria, beneficiary screening criteria, and beneficiary feedback surveys. Ensure E&amp;S screening is part of the site selection criteria</li> <li>• Prepare and implement the E&amp;S Screening Checklist for all TA component activities, including checklist to screen for presence of informal settlers/occupants and prevention of involuntary resettlement. Oversee preparation and ensure implementation of Environmental and Social Compliance Framework (ESCF)</li> <li>• Strengthen institutional capacities of HUD and PHATA in stakeholder engagement and environment and social management.</li> <li>• Prepare Quarterly progress reports on E&amp;S aspects of the Program.</li> <li>• Conduct diagnostic of existing GRM systems, develop recommendations to strengthen the existing GRM systems, and ensure effective and functional GRM for Program duration</li> <li>• Oversee and execute tasks related to all social safeguard relevant components</li> <li>• Any other task assigned by the Project Director and Deputy Project Director (s)</li> </ul>